**No.78/4/2010-Adm.I**
Government of India
Ministry of Labour and Employment
Labour Bureau

SCO 28-31,Sector 17-A,
Chandigarh -160017,
**Dated: 31-12-2012.**

**OFFICE ORDER No. 230 OF 2012**

In exercise of the powers conferred under Rule 14 of the Delegation of Financial Powers Rules, 1978 read with Rule 142 of Central Treasury Rules, **Shri Kailash G. Sharma, Joint Director, Labour Bureau, Chandigarh** is hereby declared as **"Head of Office"** in respect of Labour Bureau, Chandigarh for all purposes vice Shri Sunil Chaudhry, Director with effect from 31-12-2012 until further orders.

2. In exercise of powers conferred by item 54 of Appendix (I) Rule 2(6) of F.Rs and S.Rs, the undersigned also hereby declare **Shri Kailash G. Sharma, Joint Director, Labour Bureau, Chandigarh** as **"Controlling Officer"** for the purpose of Travelling Allowance and Medical Reimbursement of Gazetted and Non-Gazetted staff of Labour Bureau, Chandigarh. However, Travelling Allowance adjustment and Medical re-imbursement of himself and Directors/Joint Directors will be submitted to Director General for counter signature as their Controlling Officer.

3. The undersigned also hereby delegates to Shri Kailash G. Sharma, Joint Director, the following powers subject to the conditions specified in relation to corresponding items of the Supplementary Rules and General Financial Rules.

(i) To decide the shortest of two or more routes except in the case of Directors/Joint Directors/Deputy Directors & Administrative Officer in whose case the power will continue to be exercised by the Head of Department.
(ii) To sanction advances to Government Servants in connection with natural calamities.

4. In exercise of the powers conferred by Rule 13(3) of the Delegation of Financial Powers Rule, 1978 as amended from time to time, the undersigned as Head of Department hereby also authorizes **Shri Kailash G. Sharma, Joint Director, Labour Bureau, Chandigarh** to exercise powers to **incur recurring and non-recurring contingent expenditure** to the extent indicated in the Annexure to this order.

***Hindi version would follow.***

D. S. Kolamkar

**( D.S. Kolamkar )**
**Director General**

**Distribution:**

1. The Pay & Accounts Officer, Labour Bureau, Chandigarh along with the specimen signatures of Shri Kailash G. Sharma, Joint Director, Labour Bureau, Chandigarh.
2. The Manager, Union Bank of India, Sector – 17 B, Chandigarh along with the specimen signatures of Shri Kailash G. Sharma, Joint Director, Labour Bureau, Chandigarh.
3. Shri Harpreet Singh, Under Secretary, Govt. of India, ESA Unit, Ministry of Labour & Employment, Shram Shakti Bhawan, Rafi Marg New Delhi.
4. The Controller of Accounts, Ministry of Labour & Employment, Shram Shakti Bhawan, Rafi Marg, New Delhi.
5. Shri Kailash G. Sharma, Joint Director, Labour Bureau, Chandigarh.
6. Shri Sunil Chaudhry, Director/Head of Office, Labour Bureau, Chandigarh.
7. Section Officers/DDO, Labour Bureau, Chandigarh/Shimla.
8. Cashier, Labour Bureau, Chandigarh.
9. Adm.(G), Cash Section & Printing Cell, Labour Bureau, Chandigarh.
10. Head of Office, Labour Bureau, Shimla.
11. All Divisional Heads, Labour Bureau, Chandigarh/Shimla and Regional Offices.
12. Officer Order Book.
13. Shri A.S. Tanda, EDP Manager, Labour Bureau, Chandigarh.
14. P.A. to D.G.
15. Hindi Cell for hindi version.