No.78/4/2010-Adm.I
Government of India
Ministry of Labour and Employment
Labour Bureau

SCO 28-31,Sector 17-A,
Chandigarh -160017,

Dated: 10-04-2015

OFFICE ORDER No. 61 OF 2015

It has been decided by Director General that the Tour Programmes including counter signatures of T.A. Bills for settlement in respect of all Deputy Directors/Assistant Directors/EDP Manager/Programmer & Senior Consultants shall be approved by the Deputy Director General, Labour Bureau, Chandigarh.

2. However, Director General would be the Competent Authority in respect of Deputy Director General and Directors/Joint Directors, for the purpose of approval of Tour Programmes & countersignatures of T.A. Bills.

3. Further, Tour Programmes/T.A. Bills for settlement in respect of Investigators Grade-I/ SSO's/Investigators Grade-II/JSO's & Junior Consultants would be approved by concerned Director and countersigned by Head of Office, Labour Bureau, Chandigarh.

4. Tour Programmes/T.A. Bills for settlement in respect of Cash/Adm.(G) Section would be approved/countersigned by Head of Office, Labour Bureau, Chandigarh.

10/4/15

(Dr. M. Mathisekaran)
Director General

Distribution:

1. P.A. to D.G./DDG.
2. All Directors, Labour Bureau, Chandigarh/Shimla.
3. All Deputy Directors/Assistant Directors/EDP Manager/Programmer, Labour Bureau, Chandigarh/Shimla.
4. Section Officers/DDO, Labour Bureau, Chandigarh/Shimla.
5. Cashier, Labour Bureau, Chandigarh.
6. Head of Office, Labour Bureau, Chandigarh/Shimla.
7. All Divisional Heads, Labour Bureau, Chandigarh/Shimla and Regional Offices.
8. Officer Order Book.
9. Shri A.S. Tanda, EDP Manager, Labour Bureau, Chandigarh.
10. Hindi Cell for hindi version.
11. Notice Board, Sector – 17/Kendriya Sandan, Labour Bureau, Chandigarh.